

Change Payroll Direct Deposit

Date		Employer/Depositor's Name			
Address					
City		State		Zip	
To Whom It May Concern:					
You are currently depositing My Entire Paycheck Part of My Paycheck (select one) to this account:					
Former Financial Institution					
Bank Routing Number		Account Number			
Please stop making deposits to that account and instead make them to:					
Sun Federal Credit Union					
Routing number: 241282412					
Account Number		Select One:	Checking	Savings	
If you have any questions about this request, please contact me during the Day Evening (select one) at (phone number). Thank you.					
Sincerely,					
Signature					
Name (print)					
Address					
City		State		Zip	

Give this letter to your employer.